

**Agency Name**

South Coast Hospice & Palliative Care Services, Inc.

**Position Title**

Executive Director/CEO

**City where Position is Located**

Coos Bay

**Position Description**

South Coast Hospice & Palliative Care Services, Inc.

Executive Director Position Announcement

South Coast Hospice & Palliative Care Services, Inc., a sustainable non-profit organization seeks a full time talented & inspiring Executive Director committed to those in need of end-of-life care in our communities.

**QUALIFICATIONS**

The Executive Director must be both a strategist & strong manager with a passion for solving problems with the ability to lead & inspire staff, volunteers, & community.

The Board of Directors is seeking a person of integrity who is able to build trust; an effective communicator who values transparency & who inspires others to work collaboratively toward a common goal.

**MINIMUM**

- 3-5 years of Hospice & end-of life experience in a management position
- Strong financial management skills, including fund accounting, budgeting, fundraising & financial analysis
- An asset to have licensing in one of the following areas: NHA, RN, NP, BSN, BA in business & management, clinical Social Worker or LCSW; equivalent experience considered
- Competent with State & Federal Hospice Conditions of Participation
- Excellent computer skills & creatively using technology to enhance the future of the organization
- Ability in public speaking, clear & effective written & oral communication, & effective group skills
- Demonstrated effectiveness in building relationships/partnerships outside of the organization
- A demonstrated ability to build effective teams & to delegate

**DESIRABLE**

- Bachelor's Degree; Master's Degree in nursing or Health Administration
- Marketing & public relations experience
- Grant writing experience

**COMPENSATION**

Salary starts at \$120,000, dependent on experience & qualifications; competitive benefit package

**TO APPLY**

Interested individuals should address their cover letter, resume, & application to Carol Gardner; no later than June 1, 2022.

**Where Applications can be Delivered**

1620 Thompson Rd, Coos Bay, OR 97420

by fax: 541-269-0576 or by email: [c.gardner@schospice.org](mailto:c.gardner@schospice.org)

Phone 541-269-2986