JOB DESCRIPTION – Hospice Medical Director

Wonderful opportunity to work in beautiful Portland, Oregon for an innovative non-profit medical organization! Housecall Providers is nationally recognized for providing quality home-centered medical care, integrating primary, palliative and hospice services for homebound members of our community. We offer compassionate physical, emotional and spiritual support through life’s journey.

The Hospice Medical Director is responsible for providing clinical leadership and expertise to the hospice IDG, for the purpose of improving patient medical care and palliation. The Medical Director will facilitate a culture of collaboration among all medical and nursing staff involved with hospice patient care, build relationships with referring PCPs to ensure integration of primary and palliative medicine and with community specialists as needed. The Hospice Medical Director will identify opportunities to improve care delivery, use resources effectively, and comply with legal, regulatory and clinical policies and procedures.

Qualifications, Education, Training and Experience (including licenses or certifications):
MD/DO degree, current license (in good standing) and board certification in family practice or internal medicine. Certification in hospice and palliative medicine desirable. A minimum of one year hospice work experience, or completion of a hospice medical director training program. Experience with medical ethics and quality improvement methodology preferred. A valid driver’s license, car insurance and dependable car required.

Knowledge, Skills and Abilities:
Demonstrated ability in understanding the needs of and working with dying individuals in a hospice setting. Ability to provide emotional support to patients and caregivers. Demonstrated problem-solving skills. Ability to communicate effectively with diverse staff and patients, their families and caregivers. Skill with electronic medical records required.

Principle Duties and Functions:
- The Hospice Medical Director is an integral part of the interdisciplinary group and attends IDG meetings as scheduled, acting as a medical resource for the team, guiding the work of those who provide direct medical services (RN, NP, PA, LPN, CNA), and assuring compliance with medical standards of care for hospice.
- Certifies that the patient meets the medical criteria for hospice admission based upon available diagnostic and prognostic indicators, related diagnoses if any, current subjective and objective medical findings, current medication and treatment orders, information about the medical management of any of the patient’s medical conditions unrelated to the terminal illness.
- Maintains current knowledge of the latest research and trends in hospice care and pain/symptom management.
- Re-certifying patients, as appropriate, for continuation of the Medicare Hospice Benefit at the appropriate levels of care.
- Assures overall continuity of hospice medical services.
- Assures that the patient receives appropriate measures to control uncomfortable symptoms.
- Assures physician representation and participation in the development of a patient’s hospice plan of care.
- In conjunction with the hospice team, Medical Director participates in family meetings to educate patients and families on medical conditions and the pros and cons of treatments or medications.
- Consults with the patient’s PCP as needed regarding eligibility for hospice care, pain and symptom control. Complements attending physician care.
- Provides direct medical care to hospice clients when necessary.
- Documents care provided in the patient’s clinical record providing evidence of progression of the end-stage-disease process.
- Provides coverage and support 24x7. Available ad hoc to support and consult with other team members and to assist them as needed to communicate with other physicians.
- Provides clinical leadership in the development and review of clinical protocols and processes that support appropriate referral and consistent, quality care.
- Actively participates in the organization-wide Quality Assessment and Performance Improvement (QAPI) Plan.
- Participates in operational and administrative planning process.
- Ad hoc activities to support educational, outreach and fundraising goals of Housecall Providers. Acts as a spokesperson for Housecall Providers Hospice and liaison with larger medical community.
- Provides outreach and education to community physicians, other community agencies and health care setting as needed.
- Supervises all hospice physician employees and contract hospice physicians.
- Participates in resolution of interpersonal conflict and issues of clinical and ethical concerns.
- Participates in the development and updating of patient care policies and emergency procedures.
We offer a comprehensive benefits package including fully paid medical insurance and dental insurance, PTO plan, employer matching 401k retirement plan, and stipends to offset CME, malpractice, DEA, and mileage. Laptop and cell phone provided.

To Apply:
If this position sounds like a good fit for you, we’d love to hear from you. Please e-mail us your resume and cover letter to resumes@housecallproviders.org.

Please visit our website, www.housecallproviders.org to learn more about our organization. We are an equal opportunity employer.